

TOWN OF NEWBURY



NEWBURY PUBLIC LIBRARY
Tel. (603) 763-5803

NEW HAMPSHIRE
INCORPORATED 1778

P.O. Box 245
NEWBURY 03255

Library Trustees Meeting

June 16, 2026

PRESENT:

TRUSTEES

Todd Maily

Paul Sullivan

Jeanne Palleiko

Lynne Tuohy

ALTERNATES

Bryan Ricupero (voting)

Anita Kotelba (by Zoom)

STAFF

Lea McBain

PUBLIC

1. **Welcome:** Meeting started at 5:00 pm.

2. **Approval of the May Minutes – Motion to accept by Lynne Tuohy, seconded by Todd Maily, 5-0 to accept.**

3. **Public Input** –none.

4. **Reports**

4.1 Director's Report – While Patron Visits and Checkouts are down from 2025, the percentages are improving from last month. The Therapy Donkeys drew 120 attendees, despite a cold and rainy day. They are trying to book the donkeys again for fall. This Saturday (June 20) Tracy Messer will present "Rediscovering Newbury's Own Copy of the Constitution (1787)".

Mary Diaz will be starting as a part-time Library Assistant after she completes the new hire paperwork. The phone system will be switched over to VOIP in about a month. We will have a one-year contract with Fidium (Consolidated

Communications). ARCOM said this was a good price, and will result in a reduction in cost.

Lea McBain provided an update on her activities at the IMLS Conference in Washington, DC. She was invited to participate along with other library directors from towns with less than 10,000 people, most from New England, but also from Hawaii, Guam, Puerto Rico and Washington State. Activities included a tour of the Archives and the Library of Congress. She made a lot of new contacts with others at the conference. There was a lot of discussion of AI at the conference, and Lea will be working on a new AI policy. Brian Ricupero offered to share Dartmouth's AI policy relating to patrons. There has been only one reference question so far about Chat GPT from a library patron.

4.2 Treasurer's Report – Jeanne Palleiko reported that the library is running under budget for the year. **Jeanne Palleiko made a motion to accept \$244.84 in unanticipated income, seconded by Lynne Tuohy, 5-0 to accept.**

4.3 Foundation Report – Jeanne Palleiko said she would schedule a Foundation meeting to approve the Foundation paying for the cost of irrigation and insulation for the Library, after the Library Trustees have approved the work being done.

4.4 Friends Report – The Friends book sale was held on Memorial Day. Foot traffic was down, and book sales were about half of last year. The Trustees discussed possible reasons for the lower sales. The next Friends Book Sale will be held on Newbury's Old Home Day.

4.5 NHLTA Report – 325 people registered for the NHLTA Conference held on May 27. The 2027 NHLTA Annual Conference is scheduled for Thursday, May 27, 2027. The Keynote Speaker will be John Chrastka, Executive Director of Every Library Institute.

4.6 Legislation – SB434 and HB1184 are headed to Governor Ayotte for signing. SB 434 (the "Right To Challenge Act") mandates school districts to establish structured complaint procedures for parents or guardians who believe certain educational materials are "harmful to minors," age-inappropriate, or otherwise offensive. HB1184 establishes a formal process for issuing, extending, and appealing no trespass orders (NTOs) on municipal and school district properties.

5. **Policy Review** – Nothing at this time.

6. **Old Business**

6.1 Landscaping – The Trustees reviewed the irrigation proposal submitted by Blue Sky Irrigation. **Jeanne Palleiko made a motion to accept the Blue Sky Irrigation proposal for the front and side lawn and beds (Normal price of \$5,450 reduced to \$4,250 for the Library), seconded by Todd Mailly, 5-0 to accept.** The irrigation proposal for the rear lawn area will be reviewed after the library receives a proposal

for the plantings for the rear lawn. The project will be funded by the Newbury Public Library Foundation.

6.2 Director's Review – In process.

6.3 Roof update – Milestone was given a copy of the forensic roof inspection report and flashing repairs have been made. Two of the three roof vents remain an area of concern to be investigated further.

6.4 Insulation - The Library received insulation proposals from two companies: Northeast Air Sealing and Chey Insulation. Lea recommended the proposal from Northeast Air Sealing. The Trustees reviewed the Northeast Air Sealing proposal. **Todd Maily made the motion to accept the proposed Basement package for \$3,135.37; the 1963.1999 Attic package for \$12,604.56; and the Air Sealing package for \$2,551.60; and to accept the 2023 Addition package for \$2,551.60 subject to review and support of this package by Frank Lemay of Milestone. Seconded by Lynne Tuohy, 5-0 to accept.** Lea McBain will submit the insulation proposal to Eversource in order to qualify for their financial assistance of up to 50% of the cost of the project. The remainder of the project will be funded by the Newbury Public Library Foundation.

7. New Business – None

8. Adjournment – Motion to adjourn made by Lynne Tuohy, seconded by Jeanne Palleiko, 5-0 to accept. Next meeting is July 14.

Meeting adjourned at 6:33 pm.

Minutes submitted by Jeanne Palleiko, Treasurer