

TOWN OF NEWBURY



NEWBURY PUBLIC LIBRARY
Tel. (603) 763-5803

NEW HAMPSHIRE
INCORPORATED 1778

P.O. Box 245
NEWBURY 03255

Library Trustees Meeting May 12, 2026

PRESENT:

TRUSTEES

Todd Mailly
Jeanne Palleiko
Sharon Stockel
Paul Sullivan
Lynne Tuohy

ALTERNATES

Anita Kotelba
Bryan Ricupero

STAFF

Lea McBain

PUBLIC

Carrie Sullivan

Meeting started at 5:00 pm

1. **Welcome: Role Call/ Change to the Agenda-** Paul Sullivan has no changes to the meeting agenda
2. Approval of the April minutes- **Motion to accept by Jeanne Palleiko seconds by Lynne Tuohy, 5-0 to accept.**

3. **Public Input-** nothing at this time

4. **Reports-**

4.1 Director's Report- A variety of programs were offered this past month, the program with the Donkey's yielded over 100 participants. This program was so popular Lea McBain indicated that the library is considering bringing it back for the fall. Storytime for the children is still well attended. Checkouts continue to dip as digital checkouts rise. In conferring with other area libraries in the area, they are also seeing this pattern.

The constitution was received from NEDCC and the original is at the NH State Archives. A program and dedication will be held on Saturday June 20th in collaboration with the Newbury Historical Society with Tracy Messer. Interviews for the Library Assistant have been completed and there is a recommendation for hire. Lea McBain has had two meetings with web designers, to discuss ADA compliance and the redesign of our website. She is also working with Consolidated Communications on a plan to switch

from POTS to VOIP lines that would decrease the phone bill. Still waiting on quotes for the insulation in order to proceed.

4.2 Treasurer's Report- Jeanne Palleiko indicated that we received a check from the Trustees of the Trust. We are underbudget because of the vacant Library Assistant. Taxes were filed and accepted. **Jeanne Palleiko made a motion to accept \$765.18 in unanticipated income, seconded by Paul Sullivan, 5-0 to accept.**

4.3 Foundation Report- Jeanne Palleiko stated that taxes were filled and accepted.

4.4 Friends's report- The friends have filed the taxes and they have been accepted Carrie Sullivan reported. They will have a Memorial Day book sale on May 23rd in the programing room from 9-12. There will be leadership changes in the friend's group and are looking for replacements. The Brown Memorial Library in Bradford will hold a regional tea.

4.5 Current Events-registration deadline for the NHLTA has closed. The conference will occur May 27th at the DoubleTree in Manchester.

5. Policy Review- Lea McBain will review or current policies and see if any need to be updated.

6. Old Business

6.1 Landscaping- Tim Gove has drawn up plans and is getting a list of possible plantings together, Todd Malliy will set up a meeting. It was agreed upon that we should move forward with the irrigation for the front of the building.

6.2 Director's Review- is in progress

6.3 Roof update-we are happy to report there have been no new leaks. Milestone will be given a copy of the forensic report. A meeting will be set up with Frank he is eager to resolve the issue.

7 New Business- Lea McBain will be attending IMLS training called Convening 250: Telling America's Story in Washington, DC June 10-12.

8 Nonpublic Session per RSA 91-A:3, II(b) motion to move to close session at 6:19 was made by Paul Sullivan and seconded by Lynne Tuohy, 5-0 to accept. Motion was made to return to the meeting at 6:34 by Paul Sullivan seconded by Jeanne Palleiko, 4-0 to accept.

9 Adjournment- Motion to adjourn made by Lynne Tuohy, seconded by Paul Sullivan, 5-0 to accept. Next meeting is June 16th.

Meeting adjourned at 6:38 pm

Minutes submitted by Sharon Stockel, Secretary