

TOWN OF NEWBURY



NEWBURY PUBLIC LIBRARY
Tel. (603) 763-5803

NEW HAMPSHIRE
INCORPORATED 1778

P.O. Box 245
NEWBURY 03255

Library Trustees Meeting March 10, 2026

PRESENT:

TRUSTEES

Todd Maily
Jeanne Palleiko
Sharon Stockel
Paul Sullivan
Lynne Tuohy

ALTERNATE

Alicia Zanderigo (ab)

STAFF

Lea McBain

PUBLIC

Anita Kotelba
Bryan Ricupero
Carrie Sullivan

Meeting started at 5:06 pm

1. **Welcome: Role Call/ Change to the Agenda**-Paul Sullivan indicated we would not be discussing Policy Review.
2. **Approval of the 2/10/2026 Minutes** –Motion to accept by Jeanne Palleiko seconds by Lynne Tuohy, 5-0 to accept.
3. **Board Reorganization-**
 - 3.1 Election of Officers
Paul Sullivan Chair
Lynne Tuohy- Vice Chair
Jeanne Palleiko- Treasurer
Todd Maily –will be mentored by Jeanne Palleiko on the duties of Treasurer
Sharon Stockel- Secretary
Motion to accept the slate of officers by Todd Maily, seconded by Lynne Tuohy, 5-0 to accept.
 - 3.2 Nomination of Alternative Trustees- Motion to nominate Anita Kotelba and Bryan Ricupero to serve as alternate trustees by Lynne Tuohy, seconded by Sharon Stockel, 5-0 to accept.
 - 3.3 Meeting Schedule- There was discussion regarding change of day for the trustees meeting. A decision was made to continue with Tuesdays for the meetings. Dates for future meetings are: April 14th, May 12th, June 9th and August 14th.
4. **Public Input-** nothing at this time
5. **Reports-**

5.1 Director's Report- Lea McBain indicated that program attendance is still lower than she would like, cold weather and snow could be the reason for dip in attendance this month. However, Storytime and the Valentine craft were well attended. The library has added 87 new books to the collection; E-book downloads are still rising.

Discussion regarding low attendance on book discussions groups, what factors have contributed to it, winter, topics or time offered during the week. Will continue with current schedule and revisit next month. The Constitution is ready for pick up, and will be scheduled with NEDCC and the NH State Archives for pick up/drop-off. The Constitution is the property of the Town of Newbury, it will be stored in NH State Archives.

Our website needs to be ADA compliant; Lea McBain is in the process of getting quotes to redesign the website. We will revisit this if our input is needed. The library assistant job needs to be posted. There are options for the program room door to be unlocked afterhours, exploring different these to come up with a solution. The leak over the new books area and into the basement continues to be a concern. Our next step would be to discuss this issue with the selectboard and see what course of action we should take in getting this fixed.

NHLTA's conference will be held in Manchester again this year and registration is open, we encourage all trustees to attend if possible.

5.2 Treasurer's Report- Jeanne Palleiko indicated that the budget will be presented at the Town Meeting on March 11th. There are discrepancies in the trust income, the Trustees of the Trust are aware of it and they are looking into when it occurred. **Todd Maily made a motion to accept motion to accept \$2,496.94 in unanticipated income, seconded by Lynne Tuohy, 5-0 to accept.**

5.3 Foundation report- Jeanne Palleiko indicated there was nothing to report this month.

5.4 Friends's report- "Love your Library" weekend was very successful with a book sale that made \$335 on Saturday February 14th and the showing of Hamilton on Sunday February 15th. Carrie Sullivan indicated the friends plan to hold other book sales on Memorial Day weekend and Old Home Day. Celtic music program is scheduled for March 14th. They are waiting to hear if they will be receiving a grant they have applied for at the end of the month, to purchase 10 copies of the same book for a book discussion group.

5.5 Legislation-The bill we have been following HB1214 has failed. This would have allowed selectboard to take over the running of libraries.

6 Old Business

6.1 Landscaping-we will table this for now

6.2 Director's Review- will be completed this month

6.3 Energy Audit Review -Rich Burns is doing a walk thru on March 18 for the insulation, will then give us a quote. Also, getting other quotes, Eversource should pay for 50% and the foundation would cover the rest.

6.4 Town Disaster Planning- We will need to be on the Selectboards agenda to discuss the libraries roll in this.

7 **New Business-** nothing at this time

8 **Nonpublic Session per RSA 91-A:3, II(b) motion to move to close session at 6:31 was made by Lynne Tuohy and seconded by Jeanne Palleiko, 5-0 to accept. Motion was made to return to the meeting at 6:48 by Jeanne Palleiko and Paul Sullivan seconded, 5-0 to accept.**

9 **Adjournment- Motion to adjourn made by Lynne Tuohy, seconded by Paul Sullivan, 5-0 to accept. Next meeting is April 14th.**

Meeting adjourned at 6:48 pm

Minutes submitted by Sharon Stockel, Secretary