

TOWN OF NEWBURY



NEWBURY PUBLIC LIBRARY
Tel. (603) 763-5803

NEW HAMPSHIRE
INCORPORATED 1778

P.O. Box 245
NEWBURY 03255

Library Trustees Meeting February 10, 2026

PRESENT:

TRUSTEES

Todd Maily
Jeanne Palleiko
Sharon Stockel
Paul Sullivan
Lynne Tuohy

ALTERNATE

Alicia Zanderigo

STAFF

Lea McBain

PUBLIC

Bryan Ricupero
Greg Sargent

Meeting started at 5:07 pm

1. Welcome: Role Call/ Change to the meeting agenda- next meeting is March 10th
2. Approval of the 1/13/2026 Minutes –**Motion to accept by Lynne Tuohy seconds by Jeanne Palleiko, 5-0 to accept.**
3. Public Input- Introductions were made, Greg Sargent (NH house representative) questioned the increase of insurance, this will be addressed later in the Treasures report.
4. Reports-
 - 4.1 Director's Report- Lea McBain indicated that program attendance is down and weather could be the reason for lower attendance this month. The library has added 59 new books to the collection. E-book downloads continue to rise. Interviews for the Assistant Directors job have been completed. NH Radon program was rescheduled due to weather it will occur on March 8th at 3:00. The State Annual Library report for our library is almost completed and will be submitted on time.

The program room door is keyed and always locks from the outside because of our after-hours use, it would make sense to have the ability to unlock it so outside groups can unlock the door. This will involve taking apart the crash bar. For now, we have a temporarily solution that the door can be unlocked from an app in Lea McBain's phone. She would have to be available to unlock and relock the door for now.

Treasurer's Report- Jeanne Palleiko indicated that the budget will be presented at the Town Meeting on March 11th. We have an increase of 13% from last year that can be

explained. So far this year we have spent 5.6% of the budget. **Lynne Tuohy made a motion to accept \$168.99 in unanticipated income, seconded by Paul Sullivan, 5-0 to accept.**

4.3 Foundation report- Jeanne Palleiko explained to our guests what the Foundation is and how it supports the library. The Foundation will expect to fund a major project for the library that will reduce the electric bill.

4.4 Friends's report-They are having a "Love your Library" weekend with a booksale on Saturday February 14th from 10-1 pm and then they will be hosting the movie Hamilton on Sunday February 15th at 12:30 pm.

4.5 Legislation- Greg Sargent was very interested in the boards feeling on HB 1214 This bill will allow municipalities to take over libraries, with trustees being an advisory board. Another bill would take away the directors' ability to control occurrences within the library. The Board will continue to watch this bill and monitor others. Lea McBain will contact Greg Sargent will bills that pertain to the library.

5. Old Business

5.1 Landscaping-Alicia Zanderigo and Todd Maily will be drawing up a plan so the trustees can visually see what the landscape plan for the back of the library will look like. This should be done by the next meeting.

5.2 Employment Contract- This should be done for both the director and assistant director. The board will need to finalize the document.

5.3 Director's Review -This should be done by the next meeting.

5.4 Status of the Assistant Directors Position- will be tabled at this time.

5.5 Energy Audit Review-Lea McBain indicated she would like to get three quoted for the insulation.

5.6 Town Disaster Planning-The library was used as a warming station for two days, not one used the library. It could have been due to the public not being aware it was open for that reason. Alicia Zanderigo suggested a possibility of posting it on the police signage board for the public to see.

6. Policy Review- Bryan Ricupero asked the board what our policy was regarding ICE entering the building. Lea McBain has spoken with other library directors regarding this matter and shared one library's policy. The Board will write a policy regarding this.

7. New Business

7.1 NH Library Association- Jeanne Palleiko indicated that the NHLA is looking for new board members she encouraged board members to think about joining. Most meeting are be zoom with a few in person.

7.2 Alternate position-A motion was made by Sharon Stockel seconded by Lynne Tuohy to offer Bryan Ripcupero as a library alternate, 5/0 to accept

Nonpublic Session per RSA 91-A:3, II(b) **A motion to move to close session made by Jeanne Palleiko, seconded by Paul Sullivan, 5-0 to accept at 6:12, 5-0 to accept. A motion was made to seal these minutes and return to the meeting at 6:26 by Todd Maily seconded by Sharon Stockel, 5/0 to accept.**

- 8. Adjournment Next meeting is March 10th Motion to adjourn made by Lynne Tuohy, seconded by Paul Sullivan, 5-0 to accept.**

Meeting adjourned at 6:36 pm

Minutes submitted by Sharon Stockel, Secretary