

# TOWN OF NEWBURY



NEWBURY PUBLIC LIBRARY  
Tel. (603) 763-5803

NEW HAMPSHIRE  
INCORPORATED 1778

P.O. Box 245  
NEWBURY 03255

## Library Trustees Meeting December 18, 2025

### PRESENT:

#### TRUSTEES

Todd Maily  
Jeanne Palleiko  
Sharon Stockel  
Paul Sullivan  
Lynne Tuohy

#### ALTERNATE

Alicia Zanderigo

#### STAFF

Lea McBain

#### PUBLIC

Carrie Sullivan

Meeting started at 4:58 pm

1. Welcome: Role Call/ Approval of the Agenda-Paul Sullivan had no changes to the meeting agenda
2. Approval of the 11/18/2025 Minutes –**Motion to accept by Jeanne Palleiko, Lynne Tuohy seconds, 5-0 to accept.**
3. Public Input- none at this time
4. Reports-
  - 4.1 Director’s Report- Lea McBain indicated that the meeting room has been used 9 times in November. November and December have been quieter months for programs. However, there was nice mix of programs offered this past month. Paulina Shadowens last day as assistant director is today. There are a number of applicants that have already submitted applications for the Assistant Directors job, this job posting will be open till January 9<sup>th</sup>. Interviews for the job will begin after January 9<sup>th</sup>. The Newbury Constitutions project is almost complete. NEDCC is completing the framing and facsimiles. Once completed the original will be transported to the NH State Archives for safekeeping. The Privacy policy has been updated which reflects the new minor card policy which goes into effect January 1,2026. **Paul Sullivan made a motion to accept the changes and Lynne Tuohy seconded, 5-0 to accept.**

Building- The energy audit has been completed, it was an extensive report. If we consider

making the adjustment highlighted in the report, we would be saving over \$1000 a year. We will reach out to Mary Fuller a Member of the Newbury Energy Committee and invite her to our next meeting.

4.2 Treasurer's Report- Jeanne Palleiko reported that 89.2% of the yearly budget has been spent. **Jeanne Palleiko made a motion to accept \$172.60 in unanticipated income, seconded by Lynne Tuohy, 5-0 to accept.**

4.3 Foundation report- Money is still being received.

4.4 Friends's report-Carrie Sullivan reported that the annual appeal was mailed out in November, numerous people are responding to the mailer. The Friends will hold a book sale on February 14<sup>th</sup> and there will be a showing of the Movie Hamilton on February 15<sup>th</sup>. In March they will be hosting a Celtic Music night.

**The meeting was adjourned at 5:30 pm and will resume, the second session resumed at 6:19 pm.**

4.5 Legislation-

4.5.1 HB 1214 This bill will allow municipalities to take over libraries. This is an extremely important bill that is being proposed and trustees will need to take an active role in following this legislation. It will be coming up for a hearing in January.

5 Old Business-

5.1-Landscaping- still need to work on a plan for planting in the rear of the library

6 New Business-

6.3 Employment Contract-We reviewed a draft for the Assistant Library Director; we will revisit the draft next month.

6.4 Director's Review Procedure- Will use the review that the NH Library Board has in place. The board will meet to discuss the Director; the Chair will meet with the Director. This will be done in 2016.

7 Adjournment (Next few meetings January 13th, February 10th, March 10<sup>th</sup>) **Paul Sullivan made a motion to adjourn, seconded by Lynn Tuohy, 5-0 to accept.**

Meeting adjourned at 7:11 pm

Minutes submitted by Sharon Stockel, Secretary