

TOWN OF NEWBURY



NEWBURY PUBLIC LIBRARY
Tel. (603) 763-5803

NEW HAMPSHIRE
INCORPORATED 1778

P.O. Box 245
NEWBURY 03255

Library Trustees Meeting January 13, 2026

PRESENT:

TRUSTEES

Todd Mailly
Jeanne Palleiko (absent)
Sharon Stockel
Paul Sullivan
Lynne Tuohy

ALTERNATE

Alicia Zanderigo

STAFF

Lea McBain

PUBLIC

Lisa Doyal
Peter Fuller
Anita Kotelba
Bryan Ricupero
Patricia Sherman
Carrie Sullivan
Tracy Wood

Meeting started at 5:00 pm

1. Welcome: Role Call/ Change to the meeting agenda-Paul Sullivan indicated that after reports we will move to new business, to discuss the energy audit review and participating in the town disaster plan.
2. Approval of the 12/18/2025 Minutes –**Motion to accept by Lynne Tuohy seconds by Sharon Stockel, 5-0 to accept.**
3. Public Input- Introductions were made, they will comment later in the meeting on the Friends Report and or the Energy Audit Review.
4. Reports-
 - 4.1 Director's Report- Lea McBain indicated that the meeting room has been used 10 times in December. The Library and Tree Lighting Ceremony was well attended with a total of 92 patrons. Story time still continues to have high attendance. Digital downloads have rose 29% this year. 158 new books have been added to the collection. We have closed applications for the assistant director's job; interviews will begin this month. Library reports for the town are due this month and will be submitted on time. Upcoming library program partnered with NH Radon on Wednesday January 21st. We have also partnered with local historical societies and other organizations for America 250, a joint effort that will promote events throughout the year.

There is a leak over the new books and in the staff room related to the same ice dam that we had last year. Milestone is taking care of it. The leak is near the HVAC unit; they are working on fixing the problem. However, the roofer damaged a freon line and we have lost heat in half the building. Repairs are ongoing hoping to correct the problem so this will not occur again.

4.2 Treasurer's Report- Lea McBain reported for Jeanne Palleiko that 97.1% of the yearly budget has been spent. **Paul Sullivan made a motion to accept \$151.99 in unanticipated income, seconded by Lynne Tuohy, 5-0 to accept.**

4.3 Foundation report- nothing to report

4.4 Friends's report- Lisa Doyle and Carrie Sullivan reported that the annual appeal was mailed out in November. Numerous people continue to respond to the mailer and use the QR code or send in a check. The new trifold format has saved money and has been well received with an increase in donations up 40%. The Friends will hold a book sale on February 14th and serve refreshments. The next day the movie Hamilton will be shown. They have applied for a \$500 grant from Penguin Books. There thought is to have a book club and purchase a historical fiction book. Paul Sullivan thanked them for all their work.

4.5 Legislation- HB 1214 This bill will allow municipalities to take over libraries, with trustees being a advisory board. We continue to watch this bill and monitor 12 others.

5. New Business

5.1 Energy Audit Review-A number of item were discussed, adding insulation to the attic and basement, adjusting the settings on the heat pumps. Lea Mc Bain will reach out to Eversource to see what they will pay for and who they might suggest that we work with. We need to make sure there will be no ice dams. There was discussion on using a solar array as a source of power, Patricia Sherman indicated that may be the way to lean towards as the prices for energy will continue to rise. Peter Fuller indicated that multiple quotes would be needed. However, Tracy Wood from the town energy committee stated as of now there is not a plan for a solar array for the town. The libraries top priority is to make sure the roof is weathered proofed, his was supposed to be done last summer but was not and the damage occurred by the ice dam is fixed.

5.2 Participation in Town Disaster Planning- During the last ice storm this month a large percentage of the town was without power. The library had a large number of residents come to the library during the day. We would support participation in becoming a warming center for the town. There are still lots of questions to be answered; what are the expectations we should institute, would there be some sort of hotline? We will wait for the town to provide us with further details.

6. Old Business

6.1 Landscaping- we will have a response before the next meeting

6.2 Employment Contract- It is still a working draft hoping to be completed soon

6.3 Director's Review -This will be done in 2016.

6.4 Status of the Assistant Directors Position- we will move to close session citing RSA 91-

A3. A motion to move to close session made by Lynne Tuohy, seconded by Alicia Zanderigo, 5-0 to accept at 6:22, 5-0 to accept.

A motion was made to seal these minutes and return to the meeting at 6:42 by Paul Sullivan seconded by Sharon Stockel, 5-0 to accept.

7. Adjournment Next meetings February 10th Motion to adjourn made by Lynne Tuohy, seconded by Alicia Zanderigo, 5-0 to accept.

Meeting adjourned at 6:46 pm

Minutes submitted by Sharon Stockel, Secretary