

TOWN OF NEWBURY



NEWBURY PUBLIC LIBRARY
Tel. (603) 763-5803

NEW HAMPSHIRE
INCORPORATED 1778

P.O. Box 245
NEWBURY 03255

Library Trustees Meeting November 18, 2025

PRESENT:

TRUSTEES

Todd Mailly
Jeanne Palleiko
Sharon Stockel
Paul Sullivan
Lynne Tuohy

ALTERNATE

Alicia Zanderigo (absent)

STAFF

Lea McBain
Paulina Shadowens

Meeting started at 5:06 pm

1. Welcome: Role Call/ Approval of the Agenda-Paul Sullivan had no changes to the meeting agenda
2. Approval of the 10/14/2025 Minutes –**Motion to accept by Todd Mailly, Jeanne Palleiko, seconds, 5-0 to accept.**
3. Public Input

State library in Concord has archived information on our library. At the last town meeting funding for the library was discussed. Darren Finneral will let Lea McBain know if she will need to go to another selectboard meeting to discuss the budget. Next year the trustees are considering holding a meeting to just go over the library budget.

Paulina Shadowens rendered her resignation. Paul Sullivan thanked her for her time, warmth and compassion at the library with all trustees in agreement.

4. Reports-

4.1 Director's Report- Lea McBain indicated that the gap for checking out books from 2025 is closing. We have had a good mix of programs; attendance has been steadily improving. The Tree Lighting a collaboration with Center Meeting House is coming up on December 7th. Prior to the tree lighting there will be a craft fair and a story teller Michael Caduto reading his book in the afternoon. The tree lighting will follow with refreshment provided by Newbury Beautification Committee. The library will hold a

drawing, three children's names will be drawn one to ring the bell, to light the tree and one will receive a copy of the book from the story teller.

We have joined the radon program through the NH Department of Health and Human Services. There will be a program provided by the agency on January 21st at 6:00, with a snow date of February 4th. The library will have a radon detector that will be included in the Library of Things. Patrons can order free test strips from DHHS.

Regarding the building; our back up air unit is not working that helps with air circulation. Milestone is going to have someone look at the unit, it is not under warranty. An energy audit was done last week; the report should come within a few weeks. During the audit it was suggested we should insulate the basement. Also, we have noticed a crack in the ceiling and be cautious of ice dams this winter.

4.2 Treasurer's Report- Jeanne Palleiko reported that 82% of the yearly budget has been spent. **Paul Sullivan made a motion to accept \$254.48 in unanticipated income, seconded by Jeanne Palleiko, 5-0 to accept.** The final bill for the constitution be due in December.

4.3 Foundation report- Money is still being received.

4.4 Friends's report- The wreath the friends made for Christmas at The Fells raised \$350.

4.5 Legislation- Lea McBain had a zoom meeting with the legislative committee, will have more information next month.

5. Policy Review- At this time we do not have any juveniles that have library cards. If someone now wanted to apply for one, they would need to complete the patron registration form. **Paul Sullivan made a motion to accept the Patron Borrowing Privileges #5 which goes into effect January 1, 2026, Lynne Tuohy seconded, 5-0 to accept.**

Privacy policy needs to be updated and add language (RSA201-D 211).

6. Old Business-

6.1- we still need to work on a plan for planting in the rear of the library

7. New Business- revision to the budget to add family plan to health insurance will be tabled till next month

8. Adjournment (Next meeting Thursday 12/18/2025 change of day) **Jeanne Palleiko made a motion to adjourn, seconded by Lynn Tuohy, 5-0 to accept**

Meeting adjourned at 6:14 pm

Minutes submitted by Sharon Stockel, Secretary