

# TOWN OF NEWBURY



NEWBURY PUBLIC LIBRARY  
Tel. (603) 763-5803

NEW HAMPSHIRE  
INCORPORATED 1778

P.O. Box 245  
NEWBURY 03255

## MINUTES OF TRUSTEE MEETING: 9/18/24

### PRESENT:

#### TRUSTEES

Lynne Tuohy

Eric Boyer

Todd Mailly

Paul Sullivan

Jeanne Palleiko

#### ALTERNATES

Patricia Sherman

Sharon Stockel

#### STAFF

Lea McBain

Meeting started at 5:02 pm

1. Approval of the minutes of the 8/14 and 8/29 meetings, Lynne moves, Jeanne seconds, unanimous.
2. Public Input – n/a
3. Reports
  - a. 4.1 Director's report – Lea presented the library report for August
  - b. 4.2 Building Committee Report – Patricia gave an update on construction progress and budgeting.
  - c. 4.2.2 Landscaping Report – Lea noted that the Board will need to come up with a long-term plan for watering the new plants.
  - d. 4.3 Treasurer's Report – Eric moved that we accept \$8444.04 of unanticipated income, Lynne seconds, unanimous.
    - i. Jeanne discussed options for investing Unger trust funds, and how to best balance rate of return with reporting requirements.
    - ii. Jeane proposed that the Unger funds be put into a trust maintained by the Trustees of the Trust funds in Newbury. Lynne seconds, unanimous.

- e. 4.4 Foundation Report – Jeanne discussed library priorities for the next foundation fundraising campaign. Board discussed potential long-term and short-term priorities for the library.
  - f. 4.5 Friends Report – Carey Sullivan gave an update on changes in the leadership and membership of the Friends, and updates on fundraising.
4. Policy Review –
  5. Old Business –
    - a. 5.1 Grand Opening review – Board noted that both the Foundation reception and grand opening celebrations were successful.
    - b. 5.2 Ebook usage of non-residents – Lea noted that this issue is impacting libraries across New Hampshire. Lea will continue to monitor this issue, and inform the Board of any policy changes that are needed.
    - c. Operating Hours – Lea will track per-day usage to see how changes in operating hours may impact patrons.
  6. New Business –
    - a. 2025 Budget – Board discussed potential requisition amounts for the 2025 budget cycle.
    - b. Lynne moves that we go into closed session, pursuant to RSA 91 A:3, II(b)
      - i. Paul Sullivan yes
      - ii. Lynne Tuohy yes
      - iii. Eric Boyer yes
      - iv. Todd Mailly yes
      - v. Jeanne Palleiko yes
    - c. In closed session, Lea proposed alterations to staff hours and salary
    - d. Jeanne Palleiko moves to come out of closed session, Lynne Tuohy seconds, unanimous.
  7. Re-entered public session at 6:35. Eric moves that we approve the draft budget, Lynne seconds, unanimous.
  8. Board set the following meetings:
    - a. Wed 10/9, 5pm
    - b. Wed 11/13, 5pm
    - c. Wed 12/11, 5pm
  9. Motion to adjourn by Eric, Lynne seconds, unanimous.

Meeting adjourned at 6:44 pm

Minutes submitted by Eric Boyer