

TOWN OF NEWBURY



NEWBURY PUBLIC LIBRARY
Tel. (603) 763-5803

NEW HAMPSHIRE
INCORPORATED 1778

P.O. Box 245
NEWBURY 03255

MINUTES OF TRUSTEE MEETING: 8/14/24

PRESENT:

TRUSTEES

Lynne Tuohy

Eric Boyer

Todd Maily

Paul Sullivan

Jeanne Palleiko

ALTERNATES

Patricia Sherman

Sharon Stockel

STAFF

Lea McBain

Meeting started at 5:03 pm

1. Approval of the minutes of the 7/10 meeting, Jeanne moves, Lynne seconds, unanimous. Approval of the minutes of the 7/29 meeting, Jeanne moves, Lynne seconds, unanimous.
2. Public Input – n/a
3. Reports
 - a. 4.1 Director's report – After presenting her report, Lea proposed that the non-resident membership policy be updated to include the line "Non-resident members of the library's book discussions will have free borrowing privileges to the monthly books being discussed." Todd moves that the policy language be adopted, Lynne seconds, unanimous.
 - b. 4.2 Building Committee Report
 - i. 4.2.1 Construction update - Patricia Sherman gave the Board an update on the construction and budget.
 - ii. 4.2.2 Landscaping Report - Patricia and Tim Gove gave an update on the short-term and long-term plans for landscaping. Patricia and Tim spoke to what can be accomplished prior to the grand opening, and what will be accomplished in the

- future. A proposal for these plans will be shared with the Board. Lea discussed a proposal from a company to handle the power washing of the library exterior.
- c. 4.3 Treasurer's Report – Jeanne moves that we accept \$269.75 of unanticipated income, Paul seconds, unanimous.
 - i. 4.3.1 Board set a meeting for Thursday August 29th at 10:00 am to accept \$8204.50 in unanticipated funds from Carl "Eric" Unger estate.
 - ii. 4.3.2 Jeanne moved that the Board approve adding Lea as a member of the NHLTA, Paul seconds, unanimous.
 - d. 4.4 Foundation Report – Jeanne gave an update on planning for the Foundation donor reception, Paul discussed options for catering for the reception.
 - e. 4.5 Friends Report – nothing to report
4. Policy Review – Lea presented a draft of a camera policy to cover security cameras in the library. Jeanne moved that we adopt the policy, Paul seconds, unanimous.
5. Old Business – none to report
- a. 5.1 Grand Opening – Lea discussed placing Shopper ads and creating posters to advertise the Grand Opening on Saturday September 7.
 - b. 5.2 Ebook usage of non-residents – Overdrive and Hoopla usage, and costs, continue to climb. This is despite the policy of limiting non-resident usage of these services. Lea discussed policies at other libraries regarding Ebook usage by non-residents, and asked the Board to consider a revision to the number of books that can be checked out by patrons.
6. New Business – Paul noted that the Board will consider altering Saturday operating hours at a future meeting.
7. Motion to adjourn by Eric, Lynne seconds, unanimous.

Meeting adjourned at 6:59 pm

Minutes submitted by Eric Boyer