

Newbury Public Library

EMPLOYMENT APPLICATION

Application information

Position applied for: _____

Full name:

Last First M.I.

Date: _____

Address:

Street address Apt/Unit #

Phone: _____

City State Zip Code

Email _____

Date of Birth

____ / ____ / ____

Are you eligible to work in the United States?

Yes No

High school:

Address: _____

From: _____

To: _____

Did you graduate?

Yes No

Diploma: _____

College: _____

Address: _____

From: _____

To: _____

Did you graduate?

Yes No

Degree: _____

What is your availability?

Sun PM	_____	Yes	_____	No	_____
Mon PM	_____	Yes	_____	No	_____
Tues PM	_____	Yes	_____	No	_____
Wed PM	_____	Yes	_____	No	_____
Thurs PM	_____	Yes	_____	No	_____
Sat PM	_____	Yes	_____	No	_____

Does your availability change because of extracurricular activities or classes?

When? _____

Please list extracurricular, leadership, and/or volunteer activities in which you have participated, and the approximate dates:

References

Please list two personal or professional references.

Full name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____	Email:	_____
Full name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____	Email:	_____

Emergency Contact

Full name:	_____	Relationship:	_____
Address:	_____		
Phone:	_____	Email:	_____

Disclaimer and signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature	_____	Date:	_____
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