

TOWN OF NEWBURY



NEWBURY PUBLIC LIBRARY
Tel. (603) 763-5803

NEW HAMPSHIRE
INCORPORATED 1778

P.O. Box 245
NEWBURY 03255

MINUTES OF TRUSTEE MEETING: 11/14/23

PRESENT:

TRUSTEES

Lynne Tuohy
Eric Boyer
Todd Mailly
Paul Sullivan

ALTERNATES

Pat Sherman
Jeanne Palleiko

STAFF

Lea McBain

Meeting started at 4:52 pm

1. Prior to the start of the meeting, a tour of the library expansion was conducted for members of the Board and the public.
2. Jeanne Palleiko will be sit in as a voting member to replace Betsy Courant, who is absent.
3. Approval of the minutes of the October 10, October 24, November 7 trustee meetings, Lynne moved, Paul seconds, unanimous
4. Librarian's report - Lea discussed library programming, concerns about thefts in the Children's room, and the need to close the library on Saturday December 2nd to accommodate construction.
 - i. Lynne moved that we close the library on Sat. December 2nd with staff being be paid for the time they would have worked on that date. Jeanne seconds, unanimous.
 - ii. Approval of the librarian's report, Lynne moved, Todd seconds, unanimous.

5. Report from Treasurer –

- i. Approval of 135.77 of unanticipated income, Eric moves, Lynne seconds, unanimous.
- ii. Approval of treasurer’s report, Lynne moves, Todd seconds, unanimous

6. Budget – Lea discussed some minor revisions to the proposed 2024 Library budget that was discussed in the October 24th meeting.

- i. Motion to approve \$1,200 for telephone in the 2024 library budget, Lynne moves, Todd seconds, unanimous.

7. Review of library policies

- i. Lynne informed the group that a formal written response of the Board’s decisions in the November 7th meeting was sent to Stephanie Spaulding of the Newbury Conservative Coalition.
- ii. In the future, board plans to limit public discussion of reconsideration requests to a single meeting, which will conclude with a vote.
- iii. Lea discussed a proposed revision to the reconsideration policy. This change would involve Lea putting together a reconsideration committee for each request that includes library staff and a member of the Board. If those requesting reconsideration are not happy with the decision of the reconsideration committee, this decision can be appealed to the Board of Trustees.
 - 1. Members of the Board expressed concern that this would pull library staff into the process in a way substantively different from current policy. Lea noted that as a trained professional she is capable of making these determinations.

2. Board discussed holding special public hearings for reconsideration decisions.
3. Motion to table revisions to Section VII: Reconsideration Procedure and accept other changes to Section IV: Circulation, Section VI: Privacy and Confidentiality of Information, Section VII: Collection Development, Eric moved, Jeanne seconds, unanimous
8. Foundation Report – Jeanne Palleiko gave an update on pledges and fundraising.
9. Public Comment – Ken Tentarelli noted that the Board must notify the public about reconsideration requests so that the public can comment on the requests. Carey Sullivan noted that the layout of the room often made it difficult to see the faces of the Board members.
10. Motion by Lynne to go into closed session, RSA 91-A:3, II (a) , by Lynne at 6:55 pm: Jeanne seconds. Roll call vote, Lynne Tuohy yes, Todd Maily yes, Jeanne Palleiko yes, Eric Boyer yes, Paul Sullivan yes
11. Motion by Lynne Tuohy to seal minutes of closed session, Eric seconds. Lynne Tuohy yes, Todd Maily yes, Jeanne Palleiko yes, Eric Boyer yes, Paul Sullivan yes.
12. Motion to adjourn by Lynne, Paul seconds, unanimous.

Meeting adjourned at 7:16 pm

Minutes submitted by Eric Boyer