

# TOWN OF NEWBURY



NEWBURY PUBLIC LIBRARY  
Tel. (603) 763-5803

NEW HAMPSHIRE  
INCORPORATED 1778

P.O. Box 245  
NEWBURY 03255

## MINUTES OF TRUSTEE MEETING: 8/22/2023

### PRESENT:

#### TRUSTEES

Lynne Touhy  
Eric Boyer  
Todd Mailly  
Paul Sullivan  
Elizabeth Courant

#### ALTERNATES

Pat Sherman  
Jeanne Palleiko

#### STAFF

Lea McBain

Meeting started at 5:16 pm

1. Approval of the minutes of the July 11 trustee meeting, Lynne moved, Paul seconds, unanimous
2. Librarian's report -
  - Motion to approve the serving of alcohol at Friends of the Library Meet and Greet tentatively scheduled at the Vets Hall for September 25<sup>th</sup>. Lynne moved, Paul seconds, unanimous.
  - Lea discussed water that was recently discovered on the basement floor, due to construction. Lea has contacted ServPro.
  - Approval of the librarian's report – Lynne moved, Eric seconds, unanimous.
3. New Patron Registration form -

- Judy Healey spoke to the \$30 fee for non-resident patron registration. She discussed her many years of support for the library, and requested that we reconsider this fee.
- Board acknowledged Judy’s dedication to the library. Board discussed difficulties of crafting a policy, or exceptions to current policy, that could be applied to all non-residents.
- Board decided to revisit this issue next year, and will discuss any potential policies that are brought to our attention.

#### 4. Youth Library Card Policy –

- Board discussed changing fourth bullet point of youth registration form from “patron” to “parent/guardian”
- Lynne moved to accept the youth library card policy as amended, Eric seconds, unanimous.
- Board discussed changing patron registration form so that it reads “Library staff are prohibited from sharing information about what patrons check out with anyone not on the account, even parents and spouses.”
- Lynne moved to accept patron registration form as amended, Eric seconds, unanimous.

#### 5. Report from Treasurer –

- Approval of \$322.85 of unanticipated income, Paul moves, Lynne seconds, unanimous.

#### 6. Foundation Report –

- Jeanne Palleiko discussed a recent \$50,000 donation to the Foundation.

#### 7. Expansion Report

- Patricia reported that most of the progress delays caused by recent weather have been made up. The project is moving along on schedule.
- Patricia showed some of the materials that will be used in the floors and counters of the expanded library.

Motion to adjourn by Lynne, Betsy seconds, unanimous. Meeting adjourned at: 6:40 pm

Minutes submitted by Eric Boyer