

TOWN OF NEWBURY



NEWBURY PUBLIC LIBRARY
Tel. (603) 763-5803

NEW HAMPSHIRE
INCORPORATED 1778

P.O. Box 245
NEWBURY 03255

MINUTES OF TRUSTEE MEETING: 2/07/2023

PRESENT:

TRUSTEES

Lynne Touhy

Eric Boyer

Jeanne Palleiko

ALTERNATES

Pat Sherman

Todd Maily absent

STAFF

Lea McBain

Meeting started at 5:03

1. Approval of the minutes of the January 15th Special Non Public meeting –
Jeanne Moved and Paul 2nd, unanimous
2. Report from the library director - Lea's Report attached
 - i. Welcome Coffee was very successful
 - ii. Finished the bathroom ceiling
 - iii. Installing security cameras
3. Discuss the search for a new assistant director
 - i. Ad is accepted and ready to place in NH/Vt Library Line, Shopper, Facebook link, on website, Simmons library, ALA
 - ii. Keep salary range in ad to save time for all parties
 - iii. Move to approve the hiring process, Jeanne motioned, Eric 2nd, all approved.
 - iv. Committee of Trustees to interview or Final stage Trustees. involve group or all per availability – could be via Zoom if needed. Approach Lea if a Trustee is interested to participate.
 - v. Lea has a list of questions and ranking for candidate review
4. Treasure's Report: Without Town's numbers until budget approved at Town Meeting
 - We can approve the unanticipated Income \$163.26 Motioned by Jeanne, 2nd by Lynne, unanimous approved vote

5. Foundation report

- Letter to Dennis Town Manager – regarding filing to demonstrate our ability to raise Money
- - Betsy motioned: Unrestricted Library Trust Funds can be used to meet the \$600,000 pledge by the Foundation, if necessary, to be paid directly to the town of Newbury. 2nd by Paul, unanimous approval.
- - Betsy Motioned: Library Checking Account, not to exceed \$10,000, can be used to meet the \$600,000 pledge by the Foundation, if necessary, to be paid directly to the town of Newbury. 2nd by Paul, unanimous approval.
- - Vote Captains – 13 setup
 - i. Send if you are reaching out to Library supporters, avoid multiple contact
 - ii. Meeting with Captains Thursday Feb 9th at 5pm in Library

6. Brief recap of Monday's selectboard meeting

7. Public comment at the discretion of the chair

8. Any new business

- i. Community Gathering Space - Library sponsored Programs to date.
- ii. Friends will be meeting 6 times in 2023, next on March 6th before Town Meeting. Willing to help drive people and contact supporting voters.

9. Next Meeting Vets Hall 5pm Tuesday March 7th

10. Next Meetings on Tuesday at 5pm, Scheduled at Vets Hall

- a. April 11th , May 9th , June 6th

MOTION to Adjourn Meeting: Lynne motioned, 2nd by Paul, Vote Unanimous Yes, Approved

Meeting adjourned at 6:15 pm