

TOWN OF NEWBURY



NEWBURY PUBLIC LIBRARY
Tel. (603) 763-5803

NEW HAMPSHIRE
INCORPORATED 1778

P.O. Box 245
NEWBURY 03255

MINUTES OF TRUSTEE MEETING: 10/11/2022

PRESE

TRUSTEES

Lynne Touhy

Eric Boyer

Jeanne Palleiko

Paul Sullivan

ALTERNATES

Pat Sherman

Todd Maily Voting

STAFF

Lea McBain

FRIENDS LIASON

Carey Sullivan

Action Items in red

1. Called to order by Lynne @ 5:02PM
2. MOTION to Approve minutes of 9/6/22 Trustees Meeting, Motion by Lynne, Patricia 2nd
Yes vote, Approved, Eric Abstained.

3. Library Director's Report: Items added to the discussion of the Report

- new patrons: what is yr. average and what % local v out of town. Lea will research
- Virtual Light house talk: More than 52 attended because an assisted Living group in ME logged in as one
- Lea added idea of starting a group for Home Schoolers
- Laura's hours cannot be changed to accommodate childcare
- Question re adding Christmas lighting to Library to match other Town buildings. Consensus was yes. Possible battery-operated candles for windows and request for any decorations that can be contributed by trustees
- Dennis states re the 2023 Library Budget is considerably less that Sunapee and New London, he has no issues with the Budget presented by the library

MOTION to Accept Librarian's Report Lynn 2nd Eric. Passed Unanimously

4. Treasurers Report:

MOTION to accept \$886.00 of unanticipated income, Todd, 2nd Eric. Passed Unanimously

Jeanne requested that another person be added to assist the Treasurer to facilitate prompt actions when the Treasurer is away. Lea will provide this service. Lea and **Jeanne will offer a proposal outlining these responsibilities at the next meeting**

MOTION to Accept Treasurer's Report Todd, 2nd Paul. Passed Unanimously

5. Foundation Report:

Jeanne will represent the Foundation at the Trunk or Treat Session on 10/30 from 10-12

A Grant request for \$5,000 was submitted to Claremont Savings
For the 4th time we are requesting a grant from Mascoma Bank. This time the request is for \$10,000
A Fall Fundraiser letter will go out in Early November
Giving Tuesday is the Tuesday after Thanksgiving which is another web-based giving opportunity
We did not make the cut this year to share in the required profits from the NH Casinos. Will try again in 2023

6. Holiday Closure

Veterans Day is Nov 11, which is a Friday, a day that the library is closed. Discussion re making a floating holiday available to all staff when a holiday occurs on day when the library is closed. Holiday would have to be taken in the remaining fiscal year.
MOTION to implement this policy by Jeanne, 2nd Lynn. Passed Unanimously
Discussion then resolved the opening and closing dates for Christmas 2022 and New Year 2023
MOTION by Eric ,2nd Lynn Motion was to close on 11/22, 12/24 and 25 and Jan1.
Passed Unanimously

7. Report from Friends liaison

Carey Sullivan will be the new Friends Liaison.
There will be a discussion among the friends as to meeting more than 4 times a year at their next meeting.

8. New Business

Lea and Laura will be going to the NELA convention. Banned books will be the theme

9. Next Meeting Vets Hall 5pm Tuesday November 8th

10. Public Commit – no public comment

11. MOTION to Adjourn by Lynne, 2nd Paul