

Newbury Public Library
Newbury NH
Library Board of Trustees Meeting Minutes

Date: November 9, 2021

Type of Meeting: Business meeting

Attendees:

Library Staff: Lea McBain, Laura Pezone

Trustees: Lynne Tuohy, Jeanne Palleiko, Helen Wright, Betsy Courant , Eric Boyer

Alternate Trustee: Patricia Sherman, Ken Tentarelli

Members of the Public: None

Call to Order: Lynne called the meeting was called to order at 5:00 p.m.

Meeting Minutes:

A motion was made by Jeanne and seconded by Betsy, to accept the minutes of the October 13, 2021 meeting, all in favor. A motion was made by Jeanne and seconded by Eric to accept the minutes of October 28, 2021 meeting, all in favor.

Treasurers Report:

Jeanne and Deb Prussman met and worked on problems relative to QuickBooks. There are some old entries that need to be fixed. It will probably be journal entries. It may take a few more hours. Unanticipated income was \$572.03. Eric moved and seconded by Betsy to accept unanticipated income. All in favor. A motion was made by Eric and seconded by Betsy to accept the Treasurers report. All in favor.

Library Directors Report:

No questions on the library statistics. Leah mentioned the free trainings provided by the State. Trainings on advocacy, Friends, Trustees, fund raising and the next training is Tuesday, November 16 at 2p.m. We do have the new bookcases. As soon as we have the plaque, we will do an unveiling with the Trustees and Friends to honor Mike Moss. The next Friends meeting will be December 13 at 5p.m. The Sharp grant check has been received and deposited. It might be a good piece to use for promotional reasons about beautifying our outdoor space. Lynne moved to accept Library Directors report and seconded by Jeanne, all in favor.

Pandemic Policy: Leah made a revision because she felt a portion was vague. After discussion, Leah said she would re-draft the language and would email it to the Trustees for further review. Motion was made by Lynne to approve the policy subject to the amendment and seconded by Jeanne, all in favor.

Foundation Report

Jeanne stated that she had information about the Peterborough Library. The Peterborough has a \$8.5M library. Relative to the warrant article, Corrinne at Peterborough said that there was nothing wrong with the way our warrant article was written. Peterborough was strict on how the money was handled. Relative to getting out the vote, identify who has been to Town meeting, divide up town and went door to door and talked to the people. They also had a goodie-bag that was left on doorknobs. They used a powerpoint presentation at Town meeting. The Foundation received \$5,000 this week that can be matched. We have raised \$507,000 but we will need an additional \$100,000 for expenses. We anticipate hearing from Mascoma Bank relative to the grant request in December. Jeanne plans on another mailing to people who have already donated. Leah said she needs to give Dennis the approximate amount for the warrant article. He said it would be a very strong message to the Town if we hold with last year's number. Lynne said we should mirror last year's article. The approximate amount will be \$1,923,000. Patricia talked to Frank and there are probably places where we can cut some costs. Lynne made a motion for the warrant article, we are looking at \$1,923,000 and the Foundation will contribute \$600,443 towards that total.

Newbury Times Article

Lynne will draft the article that is due to Pam on Monday, November 15th. Two messages, the Town won't have to pay more that we asked for last year, and we need to know from Dennis the amount that it will impact taxes. The article should also mention that there will be two community meetings in January/February. Potentially, Wednesday, January 12 at 6 pm, zoom and in-person and a Saturday meeting in February. Jeanne will send Lynne a copy of her letter to the Townspeople. Lynne will forward her draft to the Trustees for review.

Other Business

Relative to the Lavallee Brensinger, Patricia read a letter that she wrote to Chris Drobak. It also mentioned that we were not informed that Lisa Pecora was no longer with them. Questions were raised about who would do the presentation at Town meeting. After a few minor adjustments, the letter was approved. Patricia will put the letter on Library letterhead and Lynne will sign it. Lynne moved to approve letter with minor adjustment and mail to Chris. Jeanne seconded and all in favor.

Other business: none

Motion made by Lynne to adjourn and seconded by Betsy, all in favor. Meeting adjourned at 6:33pm.

Respectfully submitted,

Helen Wright, Secretary