

**Newbury Public Library**  
**Newbury, NH**  
**Library Board of Trustees Meeting Minutes**

**Date:** January 25, 2021

**Type of Meeting:** Meeting with architect

**Attendees**

**Library Staff:** Lea McBain, Laura Pezone

**Trustees:** Jeanne Palleiko, Patricia Sherman, Elizabeth Courant, Lynne Tuohy

**Non-voting Alternate Trustee:** Ken Tentarelli

**Public:** Doug Cooper

The meeting began at 3:31pm

Ron Lamarre showed two video presentations done for other projects as examples of what can be done for the Newbury Library. One video showed empty rooms; the other video illustrated rooms populated with furniture and people. Consensus is that a video for Newbury should show some furniture, but not be overly filled. The cost to provide the video will be \$2,000.

Ron will have a video created and will preview it for the trustees via conference call at 3pm on February 8. Lea will add narration to the video. The final video will be uploaded to Youtube and made available for viewing by the public. Links to the video will be posted on the library's Facebook page and the library web site. The video may also be displayed in the library and at the town offices.

Ron said that he will generate a flyer giving an overview of the building, cost information, and maintenance costs that would be incurred if the expansion project is not done. Jeanne will obtain from the town administrator the impact on taxes per \$1,000 of assessed valuation for both 10-year and 15-year bonds for inclusion in the flyer. Ron will send a draft of the flyer for review by the trustees who will then arrange to have copies of the flyer sent to all voters four to six weeks prior to the town meeting.

Ron will be available to describe the project at town meeting in May. If the meeting is held indoors, he will use a Powerpoint presentation. If the meeting is held outdoors, he will use poster boards.

Means for acknowledging major donors to the library expansion project will be discussed at the February trustees' meeting.

The meeting ended at 4:18pm.

Respectfully submitted, Kenneth Tentarelli