

**Newbury Public Library
Newbury, NH
Library Board of Trustees Meeting Minutes**

Date: June 10, 2019

Type of Meeting: Business meeting

Trustees: Patricia Sherman, Regina Cockerill, Lisa Correa, Lynne Tuohy, Helen Wright

Alternate Trustee: Ken Tentarelli

Library Staff: Lea McBain, Laura Pezone

Members of the public: Jeanne Palleiko

Call to Order: The meeting was called to order at 3:32pm

Minutes

A motion was made (Lynne), seconded (Patricia) and passed by unanimous vote to accept the minutes of the May 6 and May 20 meetings.

Report of the Treasurer

At the 41% point of the year, expenses for all budget lines are less than 41% except for postage and professional dues. The total annual costs for those two items is paid at the beginning of the year.

A motion was made (Lynne), seconded (Patricia) and passed by unanimous vote to accept \$1554.37 in unanticipated income.

Lea asked whether the cost of replacing the failed public printer should be paid for by library or Friends funds. Patricia suggested that the Friends pay the cost which is estimated to be about \$300.

A motion was made (Lynne), seconded (Patricia) and passed by unanimous vote to accept the Treasurers report as presented.

Report of the Library Director

Long-term usage data shows that growth in ebook and audio book downloads is largely offsetting the decline in physical checkouts. Budgets have been adjusted over time to reflect the change in use by library patrons. The technology budget has increased to a level of approximately half the physical acquisitions budget, and the programs budget is now greater than half the acquisitions budget.

A motion was made (Lynne), seconded (Regina) and passed by unanimous vote to accept the Treasurers report as presented.

CIP Report

A presentation of the library expansion plan was made at the CIP meeting. The Select Board and the CIP support the library plan.

Naming and Recognition

A motion was made (Lynne), seconded (Pat) and passed by unanimous vote to accept the draft Naming and Recognitions Policy as amended.

A motion was made (Lynne), seconded (Pat) and passed by unanimous vote authorizing the Newbury Library Foundation of New Hampshire to raise funds in support of the library expansion program.

A motion was made (Lynne), seconded (Pat) and passed by unanimous vote authorizing the Newbury Library Foundation of New Hampshire the authority to grant naming and recognitions offers in accordance with the Naming and Recognitions Policy.

Foundation Report

Regina distributed a listing of naming recognition opportunities that the Foundation intends to offer to large donors. Other opportunities will be made available in the future.

Regina has created a description of the library expansion project that will be used with large donors. She will distribute copies to Trustees and Librarians via email.

\$22,000 has been raised by private donation thus far. Regina encouraged everyone to donate in whatever amount they can. Having donations from all Trustees will show a unity of purpose and support needed to attract other donors.

Alternate Trustee

A motion was made (Patricia), seconded (Regina) and passed by unanimous vote to request that the Select Board appoint Jeanne Palleiko as an alternate Trustee. Regina will carry this request to the next Select Board meeting.

Next Meetings

The next business meeting will be held on Monday July 8 at 3:30pm

A motion was made (Lynne), seconded (Patricia) and passed by unanimous vote to adjourn at 4:31pm.

Respectfully submitted Kenneth Tentarelli