

**Newbury Public Library
Newbury, NH
Library Board of Trustees Meeting Minutes**

Date: May 20, 2019

Type of Meeting: Business meeting

Present: Patricia Sherman, Lisa Correa, Lynne Tuohy, Ken Tentarelli,
Lea McBain, Laura Pezone

Members of the public: None

Call to Order: The meeting was called to order at 3:30pm

CIP Meeting Preparations

The CIP meeting on Tuesday, May 21 will be attended by Lynne and Lea. Time slot for the library presentation is 9:10am.

Pat review the following building expansion cost information that will be presented at the meeting:

Soft costs (consisting of items such as furnishings, fees, book relocation, etc.) \$325,000

Construction costs: \$1.375 million

Total project cost: \$1.7 million

Construction costs were provided by Milestone Engineering as part of the work funded by the warrant article passed by the Town. Construction costs include: basement addition, program room size expansion, 10% contractor contingency, and a 10% owner's contingency. Costs have inflated to the summer of 2021.

The goal of the Trustees is to have approximately half the total cost raised by private donation. When a substantial number of pledges are obtained toward the goal, the Town will be requested to sponsor a warrant article for the remaining cost.

As proposed at the last Trustees' meeting, Lynne sent a letter to Fire Department officers inviting them to meet with Trustees prior to the CIP meeting to make them aware of library expansion plans. They did not respond to the letter.

Closed session

A motion was made (Lynne) and seconded (Pat) to enter a closed session in accordance with RSA 91-A:3,II(a) for the purpose of doing staff evaluations.

Those voting in favor: Ken, Lynne, Pat, Lisa

Those opposed: none

Closed session was entered at 4:21p,

A motion was made (Pat) and seconded (Lynne) to end the closed session at 5:53 pm.

Those voting in favor: Pat, Lynne, Ken, Lisa

Those opposed: none

A motion was made (Pat), seconded (Lynne) and passed by unanimous vote to adjourn at 5:53 pm

Next meeting

The next meeting will be held on June 10.